



**31ST SGIFF | SINGAPORE INTERNATIONAL FILM FESTIVAL**

**TAN EAN KIAM FOUNDATION-SGIFF SOUTHEAST ASIAN-DOCUMENTARY GRANT SUBMISSION GUIDELINES**

## **Production Funding**

### **Entry Fees: None**

### **Eligibility:**

- Applicant must be a producer and/or director of the documentary, director of the documentary must be a Southeast Asian citizen.
- Film must meet one of the following criteria:
  - I. Shot in Southeast Asia. Southeast Asia will be defined as Cambodia, East Timor, Indonesia, Laos, Malaysia, Myanmar, the Philippines, Brunei, Singapore, Thailand, and Vietnam
  - II. The majority of the key cast and creative crew are of Southeast Asian descent or citizens.
    - To include a paragraph in your application detailing how your project meets the requirement above.
- Applicants must have at least made two previous short films.
- Documentary projects within these lengths are eligible to apply:
  - I. Medium length films (40-59 minutes duration including credits)
  - II. Feature films (films over 60 minutes)
- All applications must be done in English. All final films must include English subtitles.
- Projects are expected to be completed within 2-3 years.

### **Specific terms and conditions for the Tan Ean Kiam Foundation-SGIF F Southeast Asian-Documentary (SEA-DOC) Grant (Production):**

- Grants will be disbursed in 2 parts – SG\$15,000 upon submission of most updated treatment and production schedule; SG\$15,000 upon submission of completed film (ProRes 422 HQ and h.264).
- If recipients are unable to complete principal photography within 18 months of signing the agreement, the agreement will be terminated and no pending instalments on the funding will be paid. SGIF F reserves the right to find a replacement project from the applications submitted.
- Applications to include:
  - I. Director's biography including headshot (1 page)
  - II. Producer's biography including headshot (1 page)
  - III. Synopsis (1 page)
  - IV. Treatment
  - V. Director's statement (2 pages)
  - VI. Proposed Timeline
  - VII. Detailed budget
  - VIII. Finance plan (to state funding procured if any)
  - IX. Recommendation letter (1 page)
  - X. Links to previous works (two short films or two episodes of series. Documentary work is encouraged.)
- SGIF F to have Asian premiere of the completed documentary film.
- Recipients to attend SGIF F/lunch hosted by the Tan Ean Kiam Foundation and SGIF F.
- Do specify if you are applying for the production grant or the post-production grant.

## **Post-Production Funding**

### **Entry Fees: None**

### **Eligibility:**

- Applicant must be a producer and/or director of the documentary, director of the documentary must be a Southeast Asian citizen.
- Film must meet one of the following criteria
  - I. Shot in Southeast Asia. Southeast Asia will be defined as Cambodia, East Timor, Indonesia, Laos, Malaysia, Myanmar, the Philippines, Brunei, Singapore, Thailand, and Vietnam
  - II. The majority of the key cast and creative crew are of Southeast Asian descent or citizens.
    - To include a paragraph in your application detailing how your project meets the requirement above.
- Applicants must have at least made two previous short films.
- Documentary projects within these lengths are eligible to apply:
  - I. Medium length films (40-59 minutes duration including credits)
  - II. Feature films (films over 60 minutes)
- All applications must be done in English. All final films must include English subtitles.
- Projects must have completed principal photography and be in the editing stage.
- Projects are expected to be completed within 12-18 months.

### **Specific terms and conditions for the Tan Ean Kiam Foundation-SGIFF Southeast Asian-Documentary (SEA-DOC) Grant (Post-Production):**

- Grants will be disbursed in 2 parts – SG\$10,000 upon submission of updated production schedule and latest cut; SG\$10,000 upon submission of completed film (ProRes 422 HQ and h.264).
- If recipients are unable to submit a new edit within 12 months of signing the agreement, the agreement will be terminated and no pending instalments on the funding will be paid. SGIFF reserves the right to find a replacement project from the applications submitted.
- Applications to include:
  - XI. Director's biography including headshot (1 page)
  - XII. Producer's biography including headshot (1 page)
  - XIII. Synopsis (1 page)
  - XIV. Treatment
  - XV. Director's statement (2 pages)
  - XVI. Proposed Timeline
  - XVII. Detailed budget
  - XVIII. Finance plan (to state funding procured if any)
  - XIX. Recommendation letter (1 page)
  - XX. Links to previous works (at least one feature; two short films or two episodes of series. Documentary work is encouraged.
  - XXI. At least 30 minutes of edited material from the final film.
- SGIFF to have Asian premiere of the completed documentary film.
- Recipients to attend SGIFF/lunch hosted by the Tan Ean Kiam Foundation and SGIFF.
- Do specify if you are applying for the production grant or the post-production grant.

**Definition:**

- A treatment outlines the project in a manner more detailed than the synopsis and reads like a short story, told in the present tense and describing events as they happen and may include details of directorial style.
- An estimated production budget states how much it will cost to make a project from development through to completion. The budget should reflect the expected expenses incurred in all the different departments, including but not limited to actor's fees, equipment rental, art department, location expenses, and post-production. This should reflect what the project should cost to make, not what you want it to cost.
- A finance plan explains where the budget of a project comes from. The financing can be from sources such as film grants, private investors, sponsors, product placement, a film studio, entertainment company or even out-of-pocket funds. This should indicate how much of the entire budget is secured and how much more is needed.
- The link to previous short film refers to a password protected, secure online link.

**Deadline:**

- All entries must be complete. Submissions should reach us no later than **Sunday, 31 January 2021, 23:59 (GMT+8)**.
- Any submission received after the deadline will not be accepted.
- Only 2 projects will be selected for the production grant and 2 projects will be selected for the post-production grant. All decisions are final.

**Format:**

- Films in any other language other than English must have English subtitles.

**Selected Projects:**

- The Tan Ean Kiam-SGIFF SEA-DOC Grant will notify successful applicants of the selection results by *30<sup>th</sup> June 2021 or earlier*.
- The Tan Ean Kiam-SGIFF SEA-DOC Grant does not provide individual explanation on the non-selection of a project.
- Once a project is selected and the disbursement has been given, the project cannot be withdrawn from the Tan Ean Kiam-SGIFF SEA-DOC Grant or a full refund will be required.
- Ownership of the documentary film produced during with the Tan Ean Kiam-SGIFF SEA-DOC Grant will belong solely to the applicant.
- Recipients must indicate Tan Ean Kiam-SGIFF SEA-DOC Grant support in any subsequent project materials, by displaying the Tan Ean Kiam-SGIFF SEA-DOC Grant logo in the completed films.

**For any enquiries, please write to [filmacademy@sgiff.com](mailto:filmacademy@sgiff.com)**